

COMMISSION 3: Integrated Urban Governance
Presidency: Berlin; Vice-presidencies: Porto Alegre and State of Mexico

Dear Sir or Madam,

Metropolis is a network of more than 100 capital and mega-(million) cities. During the current work period, Metropolis Commission 3 with Berlin as President is addressing Integrated Urban Governance - primarily in the fields of education, local economy and urban mobility / transport - against the background of social and spatial deprivation and the resulting societal and spatial fragmentation which most cities are experiencing.

To meet these - and other – challenges, new forms of governance have gained importance by involving civil society (NGOs, business, you, the 'people') in decision making and in implementing these decisions. This integrated urban governance approach requires changes in administrative action and settings, too.

The main outcome of the Commission's work will be a manual on integrated urban governance. The book is intended to support urban decision makers and administrators in their daily work. To make this manual as useful and practice-oriented as possible, we are dependent on your knowledge, your experience and on your support.

As a first step we would like to ask you to take a few minutes to answer the questions below. On the basis of this questionnaire we will approach some of you for further information.

Thank you for your support,



Prof. Dr. Hanns-Uve Schwedler
(scientific advisor to the Berlin Presidency of Metropolis Commission 3)

European Academy of the Urban Environment (EA.UE)
Bismarckallee 46/48
14093 Berlin
Germany

Tel.: +49/30/8959990
Fax: +49/30/89599919
E-mail: hs@eaue.de

PS: Please return this questionnaire as soon as possible, no later than 05 March 2010.

If you wish to complete this form on your PC, you can download it from EA.UE homepage web site (www.eaue.de).

(If you complete this form on your PC, some of the text fields below will enlarge automatically while you are typing, if you need more space;

If you complete this form manually and need more space, please use an extra sheet of paper and indicate the number of the question you are referring to.)

Questionnaire on integrated planning and action

City: _____ Metropolis member: yes no

Country: _____ Member in Metropolis
Commission 3: yes no

Contact person for further questions

First name: _____ Surname: _____

Administration / Department:

Address: (street / city / postcode):

Tel.: _____ Fax: _____

e-mail: _____

1. Please describe briefly your general guiding principle for questions of integrated planning and action (is there a framework strategy or does it take place more on an ad hoc basis, what are the general aims etc.)

2. What NGOs, institutions and private persons are involved in integrated planning and action processes?

- | | |
|--|---|
| <input type="checkbox"/> NGOs | <input type="checkbox"/> associations / societies (non-profit) |
| <input type="checkbox"/> companies / firms | <input type="checkbox"/> umbrella associations (industry, commerce) |
| <input type="checkbox"/> citizens' (action) groups | <input type="checkbox"/> interest groups (miscellaneous) |

Others: _____

3. What municipal administrative bodies (departments) are involved in integrated planning and action processes? Are other levels of administration included?

- | | |
|--|--|
| <input type="checkbox"/> work / labour | <input type="checkbox"/> health |
| <input type="checkbox"/> education / schools | <input type="checkbox"/> building / housing |
| <input type="checkbox"/> finances / budget | <input type="checkbox"/> physical planning |
| <input type="checkbox"/> social affairs | <input type="checkbox"/> environment |
| <input type="checkbox"/> families | <input type="checkbox"/> economy / business |
| <input type="checkbox"/> youth | <input type="checkbox"/> traffic and transport |

Others:

district administration

higher level administration (e.g. region)

Others:

4. Is (integrated) planning and action centrally coordinated?

no yes By whom and how?

5. In which fields are there (currently) integrated projects?

furthering social cohesion

social and spatial improvements in neighbourhoods

designing urban open spaces

city or urban development

city-centre development

support for business / labour market

social infrastructure

technical infrastructure

environment

transport development / mobility

formal / informal education

Others:

Please specify in which of these fields above (including others) the closest cooperation takes place:

6. Who bears the ensuing costs for integrated projects?

National government

regional government

municipality

municipal district

private sector

Others:

7. In which way do the various stakeholders participate?

individually and directly

indirectly via co-determination bodies,

informally

formally (institutionalised representation of interests, i.e. due to legal requirements)

Others:

8. What instruments are used in implementing integrated projects?

- | | |
|---|--|
| <input type="checkbox"/> public participation | <input type="checkbox"/> framework strategies |
| <input type="checkbox"/> information technologies / Internet | <input type="checkbox"/> fiscal instruments / special funds |
| <input type="checkbox"/> steering groups (only city employees) | <input type="checkbox"/> "cross border" decision making bodies |
| <input type="checkbox"/> steering groups (civil society and city) | <input type="checkbox"/> new decision making bodies |
| <input type="checkbox"/> new government bodies / departments | <input type="checkbox"/> referendums and similar instruments |

Others:

9. Name one exemplary project which you consider to be particularly worth mentioning

Name of the project:

Date project began / duration:

Amount per annum (in USD or EUR):

10. Into which of the following fields does the project fall?

- | | |
|--|--|
| <input type="checkbox"/> furthering social cohesion | <input type="checkbox"/> social and spatial improvements in neighbourhoods |
| <input type="checkbox"/> designing urban open spaces | <input type="checkbox"/> city or urban development |
| <input type="checkbox"/> city-centre development | <input type="checkbox"/> support for business / labour market |
| <input type="checkbox"/> social infrastructure | <input type="checkbox"/> technical infrastructure |
| <input type="checkbox"/> environment | <input type="checkbox"/> transport development / mobility |
| <input type="checkbox"/> formal / informal education | <input type="checkbox"/> Others: |

Questions on the manual

**a. What kind of information should be in the 'Integrated Urban Governance' manual?
(Please mark the four most important issues)**

- | | |
|---|---|
| <input type="checkbox"/> Overview of literature and contents | <input type="checkbox"/> Hints on transferability |
| <input type="checkbox"/> Views of international organisations | <input type="checkbox"/> Methods, tools and instruments |
| <input type="checkbox"/> Synopsis of good urban practice | <input type="checkbox"/> Advantages of policy integration |
| <input type="checkbox"/> Examples of good urban practice | <input type="checkbox"/> Hints on training needs |
| <input type="checkbox"/> Barriers, obstacles and hindrances | <input type="checkbox"/> Hints on the role of civil society |

Others:

b. Which are the most relevant target groups for the manual?

(Please state two)

- | | | | |
|--------------------------|---------------------------------|--------------------------|--|
| <input type="checkbox"/> | Administrators / civil servants | <input type="checkbox"/> | Citizens' groups / initiatives |
| <input type="checkbox"/> | Political decision makers | <input type="checkbox"/> | Umbrella associations (e.g. Chamber of Commerce) |
| <input type="checkbox"/> | NGOs | | |

Others:

c. Any other considerations and suggestions